

Memorandum

REPORT TO: City Commission

FROM: Michelle Westberg, Chief Clerk, Bozeman Municipal Court

SUBJECT: Authorize Judge Seel to Sign a Judicial Services Agreement Between Bozeman Municipal Court and Kathleen Brandis

MEETING DATE: March 9, 2021

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize Judge Seel to Sign a Judicial Services Agreement between Bozeman Municipal Court and Kathleen Brandis

STRATEGIC PLAN: 7.2 Employee Excellence: Recruit, retain and value a diverse, well-trained, qualified and motivated team capable of delivering superior performance. Be accountable and expect accountability from others. Make demonstrated use of good judgement a part of the evaluation process for promotions.

BACKGROUND: Judicial Services Agreement between Bozeman Municipal Court and Kathleen Brandis as substitute judge. Judge Herrington is currently on military active duty as of October 2020. Judge Brandis has taken over Judge Herrington's court calendar as a result. Judge Brandis will be paid by City of Bozeman more than \$5000.00.

UNRESOLVED ISSUES: Accept Professional Services Agreement between Bozeman Municipal Court and Kathleen Brandis.

ALTERNATIVES: As suggested by Commission.

FISCAL EFFECTS: None.

Attachments:

[KAB contract Final 3 1 21.docx](#)

Report compiled on: February 16, 2021