

# Memorandum

**REPORT TO:** Library Board of Trustees

**FROM:** Bozeman Public Library

**SUBJECT:** Work Bench Policy

**MEETING DATE:** May 21, 2025

**AGENDA ITEM TYPE:** Policy Discussion

**RECOMMENDATION:** Review updated changes and approve

**STRATEGIC PLAN:** 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

**BACKGROUND:** Work Bench Policy adopted by the Board in March 20, 2024. The Work Bench creates community and provides open access to a wide variety of equipment and tools. The Work Bench fosters small group learning, independent work, and respectful feedback and idea exchange. Classes offer guided exploration.

**UNRESOLVED ISSUES:** Age requirement change.

**ALTERNATIVES:** None

**FISCAL EFFECTS:** None

Attachments:  
[Work Bench policy with changes](#)

Report compiled on: May 14, 2025