

# Memorandum

**REPORT TO:** City Commission

**FROM:** Katie Canter, Contracts and Sports Parks Coordinator  
Mitch Overton, Parks and Recreation Director

**SUBJECT:** Authorize the City Manager to Sign an Amendment 4 to the Professional Services Agreement with K2 Ventures, Inc. for Snow Removal and Maintenance Services within Select Bozeman Parks and Trails District Properties

**MEETING DATE:** October 7, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign Amendment 4 to the Professional Services Agreement with K2 Ventures, Inc. for Snow Removal and Maintenance Services within select Bozeman Parks and Trails District properties.

**STRATEGIC PLAN:** 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

**BACKGROUND:** On June 1, 2020, the Bozeman City Commission approved Resolution 5180 creating the Bozeman Parks and Trails Special District (District). To accomplish the District objectives the City has developed a multi-year District implementation plan designed to achieve steady calculated increases in level of service standards and sustainable maintenance practices in all City Parks. Beginning July 1, 2020 City's Parks and Recreation Department assumed full responsibility for all of the District's designated park properties including the addition of 235 acres of park land located within subdivision parks previously maintained by home owners/community associations. In September 2021, the Parks and Recreation Department conducted a request for proposals process to acquire professional services required to complete snow removal and additional maintenance services on parks in the District. After careful evaluation and review, K2 Ventures Inc. was determined to be a qualified, responsive, and responsible vendor for Parks and Trails District Snow Removal Services contract. On November 16, 2021, the City entered into the Agreement with K2 Ventures Inc. The Agreement is effective for one year after the date of execution with the option to extend the agreement an additional year upon mutual agreement. K2 Ventures Inc. has demonstrated the ability to provide comprehensive snow removal maintenance services for the City's Parks and Trials District and will continue complete the services as defined and described in Attachment B: PSA K2 Ventures Inc. Snow Removal Services. The Attachment A PSA Amendment 4 K2 Ventures Inc Snow

Removal Services will extend the Agreement for an additional one (1) year period and shall terminate on December 7, 2026. In no case, however, may this agreement run longer than five (5) years from the original effective date.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** As suggested by the City Commission.

**FISCAL EFFECTS:** Funding is currently allocated for this contracted maintenance within the FY26 and FY27 budget in the Parks and Trails District Maintenance Fund account. Contracting select maintenance tasks allows the District to provide additional public services without the commitment of adding City staff.

Attachments:

[Attachment A PSA Amendment 4 K2 Ventures Inc. Snow Removal Services.pdf](#)

[Attachment B PSA K2 Ventures Inc. Snow Removal Services..pdf](#)

Report compiled on: September 25, 2025