

Memorandum

REPORT TO: City Commission

FROM: Kellen Gamradt, Engineer II
Shawn Kohtz, Director of Utilities

SUBJECT: Authorize the City Manager to Sign an Amendment Number 4 to the Professional Services Agreement with Morrison-Maierle, Inc. for the City's Materials Testing Term Contract

MEETING DATE: April 28, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Approve and authorize the City Manager to Sign Amendment Number 4 to the Professional Services Agreement with Morrison-Maierle, Inc. for the City's Materials Testing Term Contract

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: In 2014 the City began retaining a consultant to provide construction materials testing on all our construction projects. We are currently in our 5th year of a 5-year term contract with Morrison-Maierle, Inc. to provide materials testing services. The proposed amendment updates Morrison-Maierle's billing rates for the 2026 calendar year. This amendment will add work to our existing contract. Engineering staff have reviewed the amendment and found it to be commensurate with the work involved.

UNRESOLVED ISSUES: None

ALTERNATIVES: As Suggested by the Commission

FISCAL EFFECTS: As described in the attached scope of work, materials testing services will be billed by a combination of unit costs and hourly rates depending on the test being performed. The testing will be paid for with approved funding from each associated project which receives materials testing during the 2026 construction season.

Attachments:

[Materials Testing Term Contract Fourth Amendment.pdf](#)
[22- Professional Services Agreement - Morrison Maierle - Materials Testing.pdf](#)

Report compiled on: April 10, 2026

