

Memorandum

REPORT TO: City Commission

FROM: Jesse DiTommaso, Deputy City Clerk
Mike Maas, City Clerk

SUBJECT: Appointments to the Planning Board

MEETING DATE: March 9, 2021

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: I move to appoint up to three Commission appointees with terms ending January 31, 2023, up to two Mayoral appointees with terms ending January 31, 2023, and confirm the Gallatin County Commission Appointee, Jerry Pape, to a term ending January 31, 2023.

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: Three City Commission Appointment positions terms expired January 31, 2021. Two Mayoral Appointment positions are vacant. The County Commission Appointment has been confirmed by the County. The City Clerk's office received renewals from three applicants and four new applications.

The City Planning Board shall encourage local units of government to improve and plan for the future development of the City of Bozeman and areas adjacent to the City to the end that highway systems be carefully planned; that new community centers grow only with adequate highway, utility, health, educational, and recreational facilities; that the needs of agriculture, industry, and business be recognized in future growth; and that residential areas provide healthy surroundings for family life.

The City of Bozeman Planning Board powers and duties, jurisdiction and composition are codified in the [Bozeman Municipal Code in Sections 2.05.500 through 2.05.520](#). The composition is listed as follows:

[Sec. 2.05.520. Composition.](#)

A. The planning board shall consist of nine members, appointed to two-year terms to expire on January 31, as follows:

1. One member appointed by the city commission from its own membership. The term of the appointed member shall be coextensive with the term of office to which such member has been elected or appointed

unless the commission, on its first regular meeting of each year, appoints another to serve as its representative or unless the appointee's commission term is terminated;

2. Three members appointed by the city commission, one of whom, at the commission's discretion, may be an employee of the city or hold public office in the city or the county. The appointments shall be for two-year terms, with those terms to expire on January 31 of odd-numbered years;

3. One member appointed by the mayor, upon designation by the county board of commissioners, who may be a member of the board of county commissioners or an office holder or employee of the county. This appointment shall expire on January 31 of odd-numbered years;

4. Four citizen members appointed by the mayor, who shall be resident freeholders within the city limits, and who shall be qualified by knowledge and experience in matters pertaining to the development of the city. These appointments shall be coterminous with the term of the mayor.

B. The city clerk shall certify the members appointed by the city commission. The certificates shall be sent to and become a part of the records of the planning board. The mayor shall make similar certification for the appointment of citizen members.

This board currently has three expired City Commission Appointment positions, two vacant Mayoral Appointment positions, one County Commission Appointment to be confirmed. The City Clerk's Office has received three reapplications and four new applicants with their relevant qualifications indicated below.

1. Three City Commission Appointment positions with a term expiring January 31, 2023 | Qualifies: C. Quisenberry, J. Hansen, M. Hausauer, A. Stix, G. Thompson, M. Egge, C. Costakis

2. Two Mayoral Appointment positions with terms expiring January 31, 2022 | Qualifies: C. Quisenberry, J. Hansen, M. Hausauer, A. Stix, G. Thompson, M. Egge, C. Costakis

3. One County Commission Appointment position with a term expiring January 31, 2023 | Qualifies: G. Pape, Jr.

Applicants:

Caitlin Quisenberry

Joe Hansen

Matthew Hausauer

Amy Stix

George Thompson

Mark Egge

Cathy Costakis

Jennifer Madgic is the City Commission liaison for this board.

City Planning Board appointments vary, some are City Commission appointments, some are Mayoral appointments and one is a Gallatin County Commission appointment.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As determined by the Commission.

FISCAL EFFECTS: None.

Attachments:

[02-05-21 CAB Application - G. Thompson, reapplicant.pdf](#)
[06-25-20 CAB Application - C. Quisenberry, new applicant.pdf](#)
[10-29-20 CAB Application - J. Hansen, new applicant.pdf](#)
[11-02-20 CAB Application - M. Hausauer, new applicant.pdf](#)
[01-21-20 CAB Application - A. Stix, new applicant.pdf](#)
[01-30-21 CAB Application - M. Egge, reapplicant.pdf](#)
[01-31-21 CAB Application - C. Costakis, reapplicant.pdf](#)

Report compiled on: February 26, 2021