

Memorandum

REPORT TO: City Commission

FROM: Taylor Lonsdale, Transportation Engineer
Nicholas Ross, Director of Transportation and Engineering

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with Sanbell for the 2026 Transportation Engineering Term Contract

MEETING DATE: February 10, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Professional Services Agreement with Sanbell for the 2026 Transportation Engineering Term Contract.

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: The City of Bozeman's Engineering Division seeks on-call consultant support to effectively manage transportation system improvements across the city. Sanbell was selected for this transportation term contract and will provide on-call engineering services to support the Transportation and Engineering Department in developing transportation improvements to maintain a reliable, efficient, and safe transportation system. Services under this contract may include: completing traffic engineering studies, intersection capacity analyses, signal design and/or timing, safety studies, and other small projects. Work under this agreement will be implemented at the discretion of the Director of Transportation and Engineering through Task Orders under the contract. Staff anticipate managing several task orders in parallel, and each task order will have an identified scope of work and budget. Task Orders will be presented to City Commission for review and authorization as consent items.

UNRESOLVED ISSUES: None.

ALTERNATIVES: None identified or recommended.

FISCAL EFFECTS: An annual budget of \$50,000 is allocated in Fund 111 - Street Maintenance under contracted consultant services.

Attachments:

[2026 Transportation Engineering Term Contract_PSA_Sanbell_for signature.docx](#)
[Attachment A_Task Order Form.docx](#)

Report compiled on: January 27, 2026