

# Memorandum

**REPORT TO:** City Commission

**FROM:** Griffin Nielsen, Water Resource Engineer II  
Shawn Kohtz, Director of Utilities

**SUBJECT:** Authorize the City Manager to Sign an Amendment 1 to Task Order 4 of the Professional Services Master Task Order Agreement with HDR Engineering, Inc., providing engineering services for the East Gallatin River Bank 3 Restoration Project, Capital Improvement Plan (CIP) Project WW111

**MEETING DATE:** April 7, 2026

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to sign Amendment 1 to Task Order 4 of the Professional Services Master Task Order Agreement with HDR Engineering, Inc., providing engineering services for the East Gallatin River Bank 3 Restoration Project, Capital Improvement Plan (CIP) Project WW111.

**STRATEGIC PLAN:** 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

**BACKGROUND:** HDR Engineering provides professional engineering services on an on-call basis for the Bozeman Water Reclamation Facility (WRF) and the East Gallatin River under a [Master Task Order Professional Services Agreement](#), authorized by the City Commission on June 3, 2025. Attached is Amendment 1 to [Task Order 4](#), which provides construction oversight services for the East Gallatin River Streambank Erosion Protection Project, Capital Improvement Plan (CIP) Project No. WW111.

The City awarded the construction contract for the project to Olympus Technical Services on March 24th, 2026. Construction is anticipated to commence this spring. In preparation for construction, Amendment 1 expands the task order with HDR to include inspection and construction engineering services to ensure the project is built per plan.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As suggested by the Commission

**FISCAL EFFECTS:** Amendment No. 1 adds a cost of \$35,306.00, bringing the task order total to \$126,567.00. Funding is provided from the Wastewater Fund for CIP No. WW111, which has an available project budget of \$427,678 in FY26, as such

adequate funding exists.

Attachments:

[Task Order 4\\_WRF OnCall\\_HDR\\_East Gallatin River Bank  
3\\_Amendment 1.pdf](#)

Report compiled on: March 19, 2026