

Memorandum

REPORT TO: City Commission

FROM: Candace Mastel, TDM Coordinator, Transportation & Engineering
Taylor Lonsdale, Transportation Engineer, Transportation & Engineering
Emiliano Esparza, City Engineer, Transportation & Engineering
Nicholas Ross, Director of Transportation & Engineering

SUBJECT: Authorize the City Manager to Sign a Funding and Local Agency Guidelines (LAG) Agreement with the Montana Department of Transportation for the 2025 Transportation Alternatives Safe Routes to School Program

MEETING DATE: July 14, 2026

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize the City Manager to Sign a Funding and Local Agency Guidelines (LAG) Agreement with the Montana Department of Transportation for the 2025 Transportation Alternatives Safe Routes to School Program.

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND:

In April of 2025, the City of Bozeman applied for a federal Transportation Alternatives (TA) grant to support its Safe Routes to School program. The city successfully received an award for funding in Fall of 2025. The next step of grant development is approval of a Funding and Local Agency Guidelines (LAG) agreement with the Montana Department of Transportation (MDT).

MDT is responsible for managing the distribution of this funding while the city will manage the scope of the project and ensure that funding received through the grant is used in accordance with the original grant application and the attached agreement.

The intent of this grant, as stated in the application from April 2025, is to expand the city's existing Safe Routes to School programming within School District 7 to compliment the educational components already being executed. The additional programming will support safe active transportation for children and will increase community capacity to address behavioral and cultural components of a safety strategy while engaging with community partners such as the Western Transportation Institute, school district administration and staff, parent groups, and other interested or relevant organizations. The full TA application is attached for additional

reference.

The agreement has been reviewed by staff and is recommended for approval.

UNRESOLVED ISSUES: None

ALTERNATIVES: None

FISCAL EFFECTS: The total project costs are \$69,824.80. The federal reimbursement to the city will be \$60,454.31. The city's match will be \$9,370.49 and has been budgeted in FY27 Engineering Division Operations as part of our Transportation Demand Management programming.

Attachments:

[UPN 10752000_SRTS-Bozeman-TA Agreement_June 17 2026_final.docx](#)

[2025 TA_City of Bozeman_Bozeman Safe Routes to School.pdf](#)

Report compiled on: June 26, 2026