

# Memorandum

**REPORT TO:** City Commission

**FROM:** Alex Newby, Deputy City Clerk  
Mike Maas, City Clerk  
Chris Saunders, Community Development Manager

**SUBJECT:** Appointments to the Community Development Advisory Board

**MEETING DATE:** December 16, 2025

**AGENDA ITEM TYPE:** Citizen Advisory Board/Commission

**RECOMMENDATION:** **Consider the Motion:** *I move to appoint up to two Bozeman Citizen members to the Community Development Board for terms ending December 31, 2027.*  
*AND*  
*I move to appoint [INSERT NAME] as the Chair and [INSERT NAME] as the Vice-chair*

**STRATEGIC PLAN:** 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

**BACKGROUND:** The Community Development Board has two Commission appointed positions available due to a combination of vacancy and the expiration of terms. The new terms will expire on December 31, 2027.

The City Clerks' Office posted the notice of positions online and ran a legal ad in the Bozeman Daily Chronicle. Applications were open and accepted until November 30, 2025. Four applications were received.

An interview panel was held in conformance with Resolution 5323.

The roles of Chair and Vice-chair will need to be designated for the upcoming term.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As determined by the Commission.

**FISCAL EFFECTS:** None

Attachments:

[Community Development Board for Agenda.pdf](#)

Report compiled on: December 2, 2024