

Memorandum

REPORT TO: Study Commission

FROM: Caeleb Heinen, Recording Secretary
Mike Maas, Ex Officio
Chuck Winn, City Manager

SUBJECT: Participate in the City of Bozeman's Ethics Training

MEETING DATE: November 19, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: The Study Commissioners will participate in the City of Bozeman's Ethics Training. They will also receive materials and information regarding the City of Bozeman's Code of Ethics by City Attorney Greg Sullivan and City Clerk Mike Maas. As part of the Study Commission's Study, this will include its relation to the Bozeman City Charter as well as Montana Code and Statute.

STRATEGIC PLAN: 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

BACKGROUND: The City of Bozeman mandates annual Ethics Training for all City employees, directors and officials. The Study Commission is interested in learning about the process and foundation as well as participate in that training.

UNRESOLVED ISSUES: None Identified

ALTERNATIVES: As per the Study Commission

FISCAL EFFECTS: None

Attachments:

[Ethics Handbook version 4 May 2025.pdf](#)

Report compiled on: November 13, 2025