

Memorandum

REPORT TO: City Commission

FROM: Mitch Overton, Parks & Recreation Director
Alex Nordquest, Forestry Division Manager

SUBJECT: Authorize the City Manager to sign a Professional Services Agreement with Green Infrastructure Center for Tree Canopy Coaching

MEETING DATE: December 10, 2024

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a Professional Services Agreement with Green Infrastructure Center for Tree Canopy Coaching

STRATEGIC PLAN: 6.3 Climate Action: Reduce community and municipal Greenhouse Gas (GHG) emissions, increase the supply of clean and renewable energy; foster related businesses.

BACKGROUND: The Forestry Division has been developing Branch Out Bozeman: Urban Forest Initiative as a volunteer & education effort for improving our tree canopy. Key partners include local nonprofit Gallatin Watershed Council and the City's GIS Division. Having successfully been awarded grant funding from the Montana Dept of Natural Resources - Urban & Community Forestry, we now seek to develop mapping tools for urban tree canopy metrics to display on a new public website for Branch Out Bozeman. The Green Infrastructure Center is a leading expert in developing such tools and is offering their services to train and coach the City's GIS staff to identify the most effective metrics and design mapping layers to communicate our goals to the public.

This item was previously brought to City Commission on October 8th, 2024. It's been resubmitted following revision requests from the contractor (Contractor's Representative changed; clarifications on Worker's Compensation for strictly virtual work sessions).

UNRESOLVED ISSUES: None.

ALTERNATIVES: Continue to rely on existing GIS resources, which are not uniquely suited for this goal.

FISCAL EFFECTS: These professional services would be fully funded by a grant awarded from the Montana Dept of Natural Resources, Urban & Community Forestry. The grant match requirement would be filled via staff time dedicated to the project.

Attachments:

[Exhibit A - GIC Tree Canopy Coaching Scope of Services.pdf](#)
[PSA Green Infrastructure Center Tree Canopy Coaching -
Revised Final Version.pdf](#)

Report compiled on: November 22, 2024