

# Memorandum

**REPORT TO:** City Commission

**FROM:** Taylor Lonsdale, Transportation Engineer  
Nicholas Ross, Director of Transportation and Engineering

**SUBJECT:** Authorize the City Manager to Sign Task Order 2023TETC-006 with Sanbell to Provide Design Services for the Oak Street and Ferguson Avenue Intersection Project

**MEETING DATE:** February 4, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign Task Order 2023TETC-006 with Sanbell to Provide Design Services for the Oak Street and Ferguson Avenue Intersection Project

**STRATEGIC PLAN:** 4.5 Housing and Transportation Choices: Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for underserved individuals and families and improve mobility options that accommodate all travel modes.

**BACKGROUND:** Sanbell, formerly Sanderson Stewart, was selected through a competitive process for the Transportation Engineering Term Contract (TETC). Task Order 2023TETC-006 under that term contract is for design services for the Oak Street and Ferguson Avenue Intersection Project. This intersection was reviewed and evaluated for safety and operational improvements as part of SIF188 - Oak Street Intersections project. The addition of left turn lanes on Oak Street, reconfiguration of turn lanes on Ferguson Avenue and changes to the signal were identified as important safety and capacity improvements for this intersection. The proposed 2026-2030 Capital Improvement Program includes \$750,000 for SIF188 in FY26 for those improvements. This task order provides the design services and bidding assistance required for this project. Staff has reviewed the proposed scope and fee and recommends authorizing the City Manager to sign Task Order 2023TETC-006.

**UNRESOLVED ISSUES:** None identified.

**ALTERNATIVES:** As suggested by Commission.

**FISCAL EFFECTS:** The fee for Task Order 2023TETC-006 is \$48,500. The funds for this amendment are currently available in the FY25-26 Biennium Budget.

Attachments:

[Task Order TETC23-006\\_Oak and Ferguson Intersection Design.docx](#)

[Scope of Work\\_Task Order TETC23-006\\_Oak and Ferguson Design.pdf](#)

Report compiled on: January 24, 2025