

Memorandum

REPORT TO: City Commission

FROM: Karl Johnson, Water Resources Engineer
Shawn Kohtz, Director of Utilities

SUBJECT: Authorize the City Manager to Sign an Amendment 1 to the Professional Services Agreement with DOWL, LLC, for the Hyalite Intake Rehabilitation Project

MEETING DATE: February 24, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign Amendment 1 to the Professional Services Agreement with DOWL, LLC, for the Hyalite Intake Rehabilitation Project

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: On August 5th, 2025, the City Commission authorized the original professional services agreement (PSA) with DOWL, LLC, for the Hyalite Intake Rehabilitation Project.

Amendment 1 to the original PSA is provided as an attachment to this memorandum. The amendment provides for Phase 2 (Alternative Analysis) of the Hyalite Intake Rehabilitation Project. Phase 1 (Condition Assessment) is complete. Phase 2 builds upon Phase 1 to provide a high-level evaluation of alternatives identified during Phase 1. This evaluation will be documented in an Alternatives Assessment Report, which will include DOWL's recommendation for the alternative to advance to Phase 3 (Design).

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the Commission

FISCAL EFFECTS: The negotiated costs for Amendment 1 total \$32,586.00. This is an increase to the original PSA from \$256,455.00 to \$289,041.00. These costs are funded by Commission approved budget appropriations for capital improvement project W115. CIP Project W115 has a total available budget of \$644,700.00. Adequate funding exists to cover negotiated costs for Amendment 1.

Attachments:

Amendment 1 with DOWL, LLC, for the Hyalite Intake Dam
Rehabilitation Project.docx
Exhibit A-1 Hyalite Intake Dam Rehabilitation Amendment 1
Scope of Services.pdf

Report compiled on: February 9, 2026