

# Memorandum

**REPORT TO:** Urban Parks and Forestry Board

**FROM:** Mitch Overton, Director of Parks and Recreation  
Alex Nordquest, Forestry Division Manager

**SUBJECT:** Review and Adopt the Community Engagement Plan for the Urban Forest Management Plan

**MEETING DATE:** March 26, 2026

**AGENDA ITEM TYPE:** Citizen Advisory Board/Commission

**RECOMMENDATION:** Adopt the Community Engagement Plan for the 2026 Urban Forest Management Plan

**STRATEGIC PLAN:** 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

**BACKGROUND:** The City's current Urban Forest Management Plan (UFMP) was created in 2016 and presented a plan to "sustainably, holistically, and efficiently manage Bozeman's urban forest to realize the full expanse of benefits urban trees can provide." Now nearly ten years later, many of the goals and recommendations from this UFMP have been accomplished and an updated plan is desired. A 2026 UFMP would need to build upon its predecessor's framework and serve as an overarching guiding document for all Forestry Division operations, planning, and public outreach through 2036. A 2026 UFMP will need to present a more in-depth review of Bozeman's urban forest management. Essential components of this project scope include: Analysis and recommendations regarding tree inventory characteristics, canopy cover goals, staffing and equipment levels, contract budgeting; Evaluation and guidance on integration with other city departments, acceptance of contract tree installations, and assessment of private property trees impacted by construction; Recommendations and strategies to strengthen volunteer initiatives, address public concerns, and expand community education/outreach efforts. This project was included in the Forestry Division's FY25-26 Work Plan and CIP budgeting; a Request for Proposals (RFP) was published in November 2025 detailing the desired scope for such an effort. DJ&A submitted a compelling RFP and was chosen as the desired consultant through a Scoring Committee.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** As suggested by the board.

**FISCAL EFFECTS:** None.

Attachments:

[Urban Forest Management Plan - CEP - Action Item.docx](#)

Report compiled on: March 20, 2026