

Memorandum

REPORT TO: City Commission

FROM: James Short, Battalion Chief
Josh Waldo, Fire Chief

SUBJECT: Authorize the City Manager to sign an agreement with TargetSolutions Learning LLC, to add the Vector Evaluations+ Platform to the Fire Department's existing learning management system

MEETING DATE: August 26, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign an agreement with TargetSolutions Learning LLC, to add the Vector Evaluations+ Platform to the Fire Department's existing learning management system.

STRATEGIC PLAN: 2.3 Workforce Development: Support education and workforce development initiatives to improve the skills of our citizens.

BACKGROUND: Bozeman Fire currently uses Vector Solutions' TargetSolutions as its training and learning management system. Adding the Vector Evaluations+ platform will enable in-field performance evaluations that integrate directly with existing training records. This upgrade will streamline documentation, eliminate paper forms in field training, and enhance the Training Division's ability to track and assess firefighter performance.

UNRESOLVED ISSUES: None

ALTERNATIVES: As recommended by City Commission.

FISCAL EFFECTS: This contract is an annual cost for 60 personnel of \$2,640.00, with a one-time \$800.00 implementation fee. These costs have been included in the Fire Department's in-state training budget for FY26.

Attachments:

[Bozeman Fire Department \(MT\) Client Agreement 8_05_2025 \(1\).pdf](#)

Report compiled on: August 13, 2025