

Memorandum

REPORT TO: City Commission

FROM: Nick Ross, Transportation & Engineering Department Director
Emiliano Esparza, City Engineer

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with Sanbell for the 2027 Transportation Master Plan Update Contract

MEETING DATE: July 28, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Professional Services Agreement with Sanbell for the 2027 Transportation Master Plan Update Contract.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: The Department of Transportation and Engineering is beginning to prepare the 2027 Transportation Master Plan Update, which will provide a comprehensive update of the 2017 Transportation Master Plan, herein called "Transportation Master Plan (TMP)". The TMP serves as a strategic guide for transportation infrastructure investments based on transportation network needs and associated decision-making principles that incorporate community feedback. The TMP addresses local transportation issues including operational efficiency, safety, sustainability, complete streets, funding, transportation demand management, and multi-modal connections. The 2027 Transportation Master Plan Update aims to align the existing TMP with current policy and land use planning based upon the holistic vision of the City Community Plan. The TMP update will be accomplished through community engagement, innovative operational analyses of existing and future transportation demand, socioeconomic analysis of current population and economic trends, an evaluation and prioritization of proposed projects, and an ecological screening of sensitive lands. A comprehensive transportation master plan is needed to address the needs of the community and to help direct future growth through innovative and community-wide planning. On July 21, 2026, City Commission approved for [adoption a community engagement plan](#) for the 2027 Transportation Master Plan Update to build awareness and through public feedback enhance the goals and blueprint for guiding transportation infrastructure investments.

City of Bozeman's seeks consulting services to prepare the 2027 Transportation Master Plan Update. Sanbell was selected to assist in

updating the TMP. Services under this contract will include public engagement, innovative operational analysis of existing and future transportation demand, an evaluation and prioritization of proposed projects, and an ecological screening of sensitive lands. Work under this agreement will be implemented at the discretion of the Director of Transportation and Engineering and managed by the City Engineer.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the Commission.

FISCAL EFFECTS: Funding for the 2027 Transportation Master Plan Update is included in the approved FY27-28 Arterial and Collector District biennium budget under Transportation Master Plan (TMP27) with a total project budget of \$250,000.

Attachments:

[2026 PSA_TMP27_FINAL.docx](#)

[2026 Non-discrimination Affirmation
Form_TMP27_FINAL.pdf](#)

[Exhibit A_TMP27_SOW_Final.pdf](#)

[PSA_TMP27_Fees_Final.pdf](#)

Report compiled on: June 29, 2026