

# Memorandum

**REPORT TO:** City Commission

**FROM:** Nick Ross, Director of Transportation  
Kevin Handelin, Solid Waste Superintendent

**SUBJECT:** Authorize the City Manager to sign Memorandum of Understanding for the City-County Solid Waste Transfer Station

**MEETING DATE:** October 17, 2023

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to sign Memorandum of Understanding for the City-County Solid Waste Transfer Station

**STRATEGIC PLAN:** 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

**BACKGROUND:**

The Gallatin Solid Waste Management District (GSWMD) currently operates the Logan Landfill and Bozeman Convenience Site (BCS). In 2018, GSWMD began investigating options to improve and expand the BCS to address increasing volume of collection driven by population increases across the valley. The two primary locations of study for a new transfer facility include the Bozeman Water Reclamation Facility (WRF) and Logan Landfill. These two sites are approximately 25 miles apart.

Residents of Bozeman and Gallatin County as well as City of Bozeman Solid Waste Division will be expected to see moderate increases to tipping fees regardless in order to fund construction of the new transfer facility regardless of location chosen, yet would see a substantial benefit to placing the new transfer facility close to centers of population density. Further, the operational benefit to Bozeman Solid Waste in terms of capital cost of vehicle replacement, operating cost of fuel, and environmental impact of emissions is significant. City staff project a substantial annual operating savings from those three factors as well as more than 350 mt of emission reductions.

City staff have conducted a site planning exercise to ensure the transfer facility could be located on WRF property without impacting future City needs for the site. Construction of the transfer facility also fits within the intended land uses at this location. For these reasons and others, Staff have recommended adoption of this Memorandum of Understanding in order to establish roles and responsibilities for the City, County, and GSWMD as they advance their project.

**UNRESOLVED ISSUES:** Final design and permitting approvals consistent with projects of this nature.

**ALTERNATIVES:** None

**FISCAL EFFECTS:** None.

Attachments:

[Transfer Station MOU \(9.27.23\)](#)

Report compiled on: September 29, 2023