

Memorandum

REPORT TO: City Commission

FROM: Renata Munfrada, Community Housing Program Coordinator
David Fine, Urban Renewal and Housing Program Manager
Brit Fontenot, Director of Economic Development

SUBJECT: Authorize City Manager to Sign a Second Amendment to the Professional Services Agreement with Human Resource Development Council IX

MEETING DATE: January 28, 2025

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize City Manager to sign the Second Amendment to the Professional Services Agreement with Human Resource Development Council IX

STRATEGIC PLAN: 4.5 Housing and Transportation Choices: Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for underserved individuals and families and improve mobility options that accommodate all travel modes.

BACKGROUND: Human Resource Development Council IX (HRDC) helps residents access safe and secure housing. They focus on meeting the needs of our community members at all levels of housing, including access to emergency shelter, affordable rental housing, and homeownership. HRDC offers a variety of services including: pre-purchase counseling, buyer qualification, marketing and record keeping; mechanism monitoring and management for long-term affordability; and record keeping and reporting. The attached Scope of Services also includes record keeping and reporting, pre-purchase counseling, buyer qualifications, marketing, monitoring long-term affordability and also funds the partial cost of HRDC's Community Development Director staff time. In partnership with HRDC, the City of Bozeman is able to advance its affordable housing goals in the community.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As directed by City Commission.

FISCAL EFFECTS: \$40,000 in funding will be provided out of the Community Housing division budget.

Attachments:

[Second Amendment for Community Housing Program FY25-FY26.pdf](#)

Scope of Services for Community Housing Program FY25-
FY26.pdf

Report compiled on: December 3, 2024