

Memorandum

REPORT TO: City Commission

FROM: Scott McMahan, IT Director

SUBJECT:

Authorize the City Manager to Sign a Professional Services Agreement and Statement of Work with AVI Systems, Inc. for Audio Visual Annual Support.

June 3, 2025

Agreement - Vendor/Contract

Authorize the City Manager to Sign a Professional Services Agreement and Statement of Work with AVI Systems, Inc. for Audio Visual Annual Support.

1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

We currently are paying the vendor ad hoc when issues arrive. We would like to bring more stability and reliability by having more preventative maintenance performed on a regular basis. This contract will cover all AV at the City in three major facilities.

None

Continue without a support contract and continue to pay hourly for services without any prioritization.

This agreement will cost \$35,00 per year for each year the agreement is renewed. This will be a 1 year agreement.

MEETING DATE:

AGENDA ITEM TYPE:

RECOMMENDATION:

STRATEGIC PLAN:

BACKGROUND:

UNRESOLVED ISSUES:

ALTERNATIVES:

FISCAL EFFECTS:

Attachments:

[AVI RSA 1352743 - City of Bozeman - Pro Support Contract - 5-1-2025.pdf](#)

[PSA with AVI for support contract.docx](#)

Report compiled on: May 19, 2025