

Memorandum

REPORT TO: City Commission

FROM: Karl Johnson, Project Engineer
Nicholas Ross, Director of Transportation and Engineering

SUBJECT: Resolution Authorizing Change Order No. 4 with CK May Excavating, Inc. For the 2024 Street and Utility Improvements Project

MEETING DATE: December 9, 2025

AGENDA ITEM TYPE: Resolution

RECOMMENDATION: Approve Resolution Authorizing Change Order No. 4 with CK May Excavating, Inc. For the 2024 Street and Utility Improvements Project

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: Change Order No. 4 to the 2024 Street and Utility Improvements Project includes the following:

- Mill existing asphalt pavement to a two-inch depth in South 12th, 13th, and 14th Avenues from College Street to Koch Street.

Milling and asphalt overlay of 12th, 13th, and 14th Avenues associated with the ongoing water renovation project was planned to be completed by the City Streets Department during bidding and award of the contract. The Streets Department is unable to complete the milling operation due to workload priority. The milling has been added to the 2024 Street and Utility Improvements Project contract with this change order while paving remains the responsibility of Streets Department.

There is an increase in contract time of 15 calendar days for this Change Order. Staff advises the final recommended change in cost and time for these items is reasonable and commensurate with the work involved.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: Change Order 4 increases the contract price by \$57,379.25 to the overall contract price from \$4,694,306.31 to \$4,751,685.56.

The FY25-26 Biennium Budget has been previously amended to included milling contracted services in order to cover the cost of this anticipated change order.

Attachments:

[Change Order 4 with CK May Excavating for 2024 Street and Utility Improvments Project.pdf](#)

[Resolution Change Order 4 for 2024 Street and Utility Improvements Project.doc](#)

Report compiled on: November 18, 2025