

Memorandum

REPORT TO: City Commission

FROM: Kellen Gamradt, Engineer II
Shawn Kohtz, Director of Utilities

SUBJECT: A Resolution Authorizing Change Order Number 1 to the 2025 South Black Avenue Sewer Renovations Project

MEETING DATE: November 10, 2025

AGENDA ITEM TYPE: Resolution

RECOMMENDATION: Approve a Resolution Authorizing Change Order Number 1 to the 2025 South Black Avenue Sewer Renovations Project

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: This project includes replacing an aging sewer main on South Black Avenue between College Street and the dead-end cul-de-sac on South Black Avenue with new pipe, manholes, and sewer services. The City's contractor, Williams Civil, had initially proposed to start construction this fall with an estimated completion date of December 24, 2025. Through conversations with impacted residents on South Black Avenue, it was determined that the proposed schedule would create an undue hardship on residents with limited ability to access their homes during the winter months. This change order revises the construction schedule to delay the construction start date from the fall of 2025 to the spring of 2026. Costs incurred as a result include inflation adjusted materials prices and potential dewatering efforts during the spring. Attached is a copy of the proposed resolution and change order number 1 for the above-referenced project. City staff have reviewed these changes and associated costs and found them to be necessary and commensurate with the work involved.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the City Commission

FISCAL EFFECTS: This change order will increase the contract amount on a time and materials basis with a cost not to exceed of \$36,000 bringing the total construction cost from \$320,839.60 to \$356,839.60. The cost of this project is paid for by funding from the City's annual wastewater pipe replacement fund, WW08.

Attachments:

[Resolution.doc](#)

[Change Order 1 - S Black Sewer.pdf](#)

Report compiled on: October 20, 2025