

# Memorandum

**REPORT TO:** City Commission

**FROM:** Karl Johnson, Engineer II  
Shawn Kohtz, Director of Utilities

**SUBJECT:** Authorize the City Manager to Sign Amendment 11 to the Professional Services Agreement for the Field Survey Term Contract with Sanbell, to Facilitate Design of a Water Main Replacement Project on the Sourdough Transmission Main

**MEETING DATE:** June 23, 2026

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Approve and authorize the City Manager to Sign Amendment 11 to the Professional Services Agreement for the Field Survey Term Contract with Sanbell, to Facilitate Design of a Water Main Replacement Project on the Sourdough Transmission Main

**STRATEGIC PLAN:** 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

**BACKGROUND:** Attached is a copy of the contract amendment with Sanbell to the original signed contract dated July 12, 2022. This amendment will add survey on the Sourdough Transmission Main near the intersection of Sourdough Road and Goldenstein Lane as described in the attached scope of work. This survey will be used to design replacement of a portion of the Sourdough Transmission Mains near the intersection of Sourdough Road and Goldenstein Lane. Staff has reviewed the amendment and found it to be commensurate with the work involved.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As suggested by the Commission

**FISCAL EFFECTS:** If approved, this amendment will increase the contract fee on a time and materials basis with a cost not to exceed in the amount of \$18,750 bringing the total contract amount from \$279,906 to \$298,656. Funding has been appropriated in the FY26 Budget as project W04 and paid for from the City's Water Fund

Attachments:

[Amendment 11-060326.pdf](#)

[Field\\_Survey\\_PSA\\_Amendment\\_No\\_11.docx](#)

Report compiled on: June 4, 2026