

Memorandum

REPORT TO: City Commission

FROM: Katie Canter, Contracts and Sports Parks Coordinator
Addi Jadin, Parks Planning and Development Manager
Mitch Overton, Director of Parks and Recreation

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with Beartooth Signs & Design, LLC for Wayfinding Fabrication and Installation for the Raptor Route and Cattail Anchor Route

MEETING DATE: June 23, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Professional Services Agreement with Beartooth Signs & Design, LLC for Wayfinding Fabrication and Installation for the Raptor Route and Cattail Anchor Route.

STRATEGIC PLAN: 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

BACKGROUND:

On October 13, 2020, the City Commission of the City of Bozeman adopted Commission Resolution No. 5221 which authorized the contribution of up to \$99,612.51 from the TOP Bond Fund toward completion of a connected bicycle and pedestrian trail route that stretches from the westernmost City limits, through neighborhoods, parks, schools and commercial districts, into the core areas of Bozeman, and points east to the "M" and Drinking Horse Trailheads. Due to the timing of the award and the Parks, Recreation and Active Transportation Plan directions, it was decided to develop city-wide active transportation wayfinding instead of signage only along the Raptor Route. Having created and adopted the wayfinding design intent drawings, this contract will enable the first round of construction for application within parks along the Raptor Route.

The contract with Beartooth Signs and Design is for certified fabrication and installation specifications, fabrication, and installation of active transportation wayfinding kiosks based on design intent drawings provided by the City. The first phase of wayfinding included in this contract are for the Raptor Route and Cattail Anchor Route. The kiosk locations will include the "M" Trail, Story Mill Community Park, Glen Lake Rotary Park, Cattail Lake Park, Bozeman Pond Park, and the Bozeman Sports Park.

The Transportation and Engineering Division will also install signs along the route that fall within the right of way. Trail markers and totems will be installed in a separate phase by the Parks Department.

UNRESOLVED ISSUES: None.

ALTERNATIVES: None.

FISCAL EFFECTS: Funding for general park and trail improvements was budgeted in FY26 in the Park Land Trust fund.

Attachments:

[Professional Services Agreement for Wayfinding Kiosks -
Beartooth Signs and Design.pdf](#)

[Exhibit A - Kiosk Design Intent Drawings.pdf](#)

[Exhibit B - Scope of Services.pdf](#)

Report compiled on: June 2, 2026