

Memorandum

REPORT TO: City Commission

FROM: Karl Johnson, Water Resources Engineer
Shawn Kohtz, Director of Utilities

SUBJECT: Authorize the City Manager to Sign the Professional Services Agreement with DOWL, LLC, for the Hyalite Intake Rehabilitation Project

MEETING DATE: July 21, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign the Professional Services Agreement with DOWL, LLC, for the Hyalite Intake Rehabilitation Project

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: The Hyalite intake was originally constructed in 1956. It is an integral component of the City's water supply infrastructure that diverts municipal water rights from Hyalite Creek to the Sourdough water treatment plant. The intake diversion consists of an earthen embankment and concrete spillway. Spillway concrete was repaired in the the mid 2000's when the new Hyalite diversion and supply pipeline were completed. The earthen embankment has not been rehabilitated since its construction. On August 5th, 2025, the City Commission authorized the original professional services agreement (PSA) with DOWL, LLC, to complete condition assessment and Amendment 1 on February 24th. 2026, to complete an alternate analysis of the Hyalite Intake. Based on these, an alternative to complete the rehabilitation in a two-phase design and construction approach was analyzed and selected and the preferred alternative. Phase 1 focuses on embankment deficiencies identified during the assessment while Phase 2 will address hydraulic capacity and freeboard. The attached professional services agreement provides for the engineering design and bidding services of Phase 1 of the rehabilitation project.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the Commission

FISCAL EFFECTS: The negotiated cost of the professional services agreement totals \$233,487.00. Funding is provided by water fund capital improvement project W115 - Hyalite Intake Rehab. Appropriated budget available for W115 amounts to \$1,105,659. Sufficient budget authority exists to authorize the

professional services agreement.

Attachments:

[PSA with DOWL, LLC, for the Hyalite Intake Rehabilitation Project.pdf](#)

Report compiled on: July 8, 2026