BOZEMAN MT

Memorandum

REPORT TO: City Commission

FROM: Katie Canter, Parks and Recreation Contracts and Sports Parks Coordinator
Mitch Overton, Parks and Recreation Department Director

SUBJECT: Authorize the City Manager to Sign a Fourth Amendment to the Professional Services Agreement with Stay Green Sprinklers Inc. for Irrigation Maintenance Services in the Parks and Trails District

MEETING DATE: March 25, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Fourth Amendment to the Professional Services Agreement with Stay Green Sprinklers Inc. for Irrigation Maintenance Services in the Parks and Trails District.

STRATEGIC PLAN: 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

BACKGROUND: On June 1, 2020, the Bozeman City Commission approved Resolution 5180 creating the Bozeman Parks and Trails Special District (District). To accomplish the District objectives the City has developed a multi-year District implementation plan designed to achieve steady calculated increases in level of service standards and sustainable maintenance practices in all City Parks. Beginning July 1, 2020 City's Parks and Recreation Department assumed full responsibility for all of the District's designated park properties including the addition of 235 acres of park land located within subdivision parks previously maintained by home owners/community associations. In February 2021, the Parks and Recreation Department conducted a request for proposals process to acquire professional services required to maintain parks grounds and landscape areas in the District. After careful evaluation and review, Stay Green Sprinklers Inc. was determined to be the most qualified vendor for Parks and Trails District Irrigation Maintenance Services Zone 2 Parks. On March 23, 2021, the City entered into the Agreement with Stay Green Sprinklers Inc. The Agreement is effective for one year after the date of execution with the option to extend the agreement an additional year upon mutual agreement. Stay Green Sprinklers Inc. has demonstrated the ability to provide comprehensive irrigation maintenance services for the City's Parks and Trials District and will continue complete services as defined and described in Attachment B: PSA Stay Green Sprinklers Inc. The Attachment A PSA Amendment 4 Stay Green Sprinklers Inc. will extend the Agreement for an additional one (1) year period and shall terminate on March 23, 2026. In no case, however, may this agreement run longer than

five (5) years from the original effective date.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As recommended by City Commission.

FISCAL EFFECTS: Funding is currently allocated for this maintenance within the FY25 and FY26 budget in the Parks and Trails District Maintenance Fund account.

Attachments:
Attachment A PSA Amendment 4 Stay Green Sprinklers Inc..pdf
Attachment B PSA Stay Green Sprinklers Inc..pdf

Report compiled on: March 6, 2025