

Memorandum

REPORT TO: City Commission

FROM: Scott McMahan, Director of Information Technology

SUBJECT: Authorize City Manager to sign Amendment 2 to the Professional Services Agreements and Schedule A forms with Vector Solutions, Inc. to facilitate co-termining all of our current products.

MEETING DATE: January 7, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize City Manager to sign Amendment 2 to the Professional Services Agreements and Schedule A forms with Vector Solutions, Inc. to facilitate co-termining all of our current products.

STRATEGIC PLAN: 7.3 Best Practices, Creativity & Foresight: Utilize best practices, innovative approaches, and constantly anticipate new directions and changes relevant to the governance of the City. Be also adaptable and flexible with an outward focus on the customer and an external understanding of the issues as others may see them.

BACKGROUND: We have multiple departments buying different products from the same vendor under different agreements and service timeframes. This will co-term all of the payment and service time frames of the various products to make the contract easier to manage going forward.

UNRESOLVED ISSUES: None

ALTERNATIVES: Leave things as they are and deal with the different agreements and payment timelines at a departmental level.

FISCAL EFFECTS: Pay less this year and pay the full amount next fiscal year. Fees are all part of the existing budget.

Attachments:

[241211 Vector PSA Amendment-fire-combined \(2\) \(1\) \(1\).pdf](#)

[241211 Vector PSA Amendment-water-combined \(1\) \(1\).pdf](#)

Report compiled on: December 17, 2024