

# Memorandum

**REPORT TO:** Study Commission

**FROM:** Caeleb Heinen, Recording Secretary  
Mike Maas, Ex Officio

**SUBJECT:** Future Education Discussion and Needs for April 24 Meeting

**MEETING DATE:** April 15, 2026

**AGENDA ITEM TYPE:** Citizen Advisory Board/Commission

**RECOMMENDATION:** Education process and needs for April 24 for the following topics around community representation and involvement:

- wards/districts
- neighborhood associations
- advisory boards

Including discussion on beginning decisions relating to the above topics.

**STRATEGIC PLAN:** 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

**BACKGROUND:** This is an opportunity for Study Commissioners to discuss what further materials or education they will need on the aforementioned topic.

**UNRESOLVED ISSUES:** None identified

**ALTERNATIVES:** As per the Study Commission

**FISCAL EFFECTS:** None identified

Report compiled on: March 25, 2026