

Memorandum

REPORT TO: City Commission

FROM: Jesse DiTommaso, Economic Development Coordinator
David Fine, Economic Development Manager
Brit Fontenot, Economic Development Director

SUBJECT: Authorize the City Manager to Sign a Term Contract with Cascadia Partners, LLC for Economic Development Services

MEETING DATE: August 4, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a term contract with Cascadia Partners, LLC for economic development services.

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: Since 2021, the City's Economic Development Department has used a third-party professional economic development consultant to assist in facilitating projects initiated by the City of Bozeman. The [procurement](#) seeks firms with extensive experience creating and implementing economic development plans, redeveloping corridors, community mixed-use districts, using tax increment financing, writing economic development action plans, attracting private investment via incentives, drafting and analyzing financial pro formas for development, providing incentive analysis, negotiating development agreements and facilitating public-private partnerships.

Cascadia Partners, LLC was selected for a five year term contract following a competitive request for proposals (RFP) process. Cascadia will provide highly technical professional services to support the City's economic development and community housing programs. The Term Contract enables the City to maintain a continuity of advice and approach across projects, ordering services from the overall scope of service as needed using written task orders.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As recommended by the City Commission.

FISCAL EFFECTS: There is no fiscal effect to the Professional Services Agreement. All orders for services and associated cost will be assigned via written task orders for City Commission approval.

Attachments:

[Term Contract FY27-31 - Cascadia.pdf](#)

Report compiled on: July 23, 2026