

Memorandum

REPORT TO: City Commission

FROM: David Fine, Economic Development Manager
Brian Guyer, Community Housing Manager
Brit Fontenot, Economic Development Manager

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with Whole System Performance, LLC for Community Housing Consensus-Based Engagement Facilitation for a Fowler Housing Project

MEETING DATE: January 6, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign Professional Services Agreement with Whole System Performance, LLC for Community Housing Consensus-Based Engagement Facilitation

STRATEGIC PLAN: 4.5 Housing and Transportation Choices: Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for underserved individuals and families and improve mobility options that accommodate all travel modes.

BACKGROUND: City staff committed to engaging in a consensus process with housing stakeholders and nearby neighbors for the Fowler Housing Project. This proposed scope of work "outlines a structured, transparent approach to engage affected neighbors, community members, and decision-makers regarding the proposed affordable housing development on City-owned land." The process is designed to build trust, surface concerns early and create a pathway toward collaborative solutions." The consensus process is designed to engage key stakeholders regarding project design and zoning considerations.

UNRESOLVED ISSUES: None at this time.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: The cost of this contract is \$26,200, which is available through the Community Housing Fund.

Attachments:

[Whole System Performance PSA 20251219.pdf](#)

[Scope of Work \(attached to signed contract\)- Project_ City of Bozeman - Affordable Housing Opportunity for Collaboration](#)

(2).pdf

Report compiled on: December 16, 2025