

Memorandum

REPORT TO: City Commission

FROM: Bob Murray, Project Engineer
Shawn Kohtz, Utilities Director

SUBJECT: Resolution adopting authorization of Change Order No. 1 with CK May Excavating, Inc. for the Sourdough Intake Improvements Project

MEETING DATE: August 12, 2025

AGENDA ITEM TYPE: Resolution

RECOMMENDATION: Adopt a resolution authorizing Change Order No. 1 with CK May Excavating, Inc. for the Sourdough Intake Improvements Project.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: Attached is a copy of a resolution and change order number 1 for the above referenced project. During the design of the project, the elevation of the existing pipe from the intake was estimated based on the best available information. The contractor was required to excavate this main when work began to verify the elevation. When the main was excavated, it was determined that the elevation was significantly different than anticipated. In order for the connection to work properly, the tie in location needed to be moved approximately 140-feet from the planned location which in turn required an additional 140-feet of pipeline be installed.

The cost of this change for the additional pipeline installation is \$41,300.00. There is no change in contract time associated with this change. The final recommended change in cost and time for these items is reasonable and commensurate with the work involved.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: Increase of \$41,300.00 from \$4,477,000.00 to \$4,518,300.00. The project funding is from the American Rescue Plan Act (ARPA) funds (\$2,550,125) with the remainder coming from the Water Fund. The Water Fund in the Capital Improvement Plan budgeted \$5,100,000 (W107) for this project. Therefore, there is sufficient funding in the existing budget for the change order.

Attachments:

[CO1-resolution.docx](#)

[Sourdough Intake Change Order No 1.pdf](#)

Report compiled on: July 28, 2025