

Memorandum

REPORT TO: City Commission

FROM: Jon Henderson, Assistant City Manager

SUBJECT: Authorize the City Manager to Sign a Second Addendum to a Memorandum of Understanding with Bozeman School District 7 for the Development and Use of Additional Facilities at the Bozeman Sports Park

MEETING DATE: December 16, 2025

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize the City Manager to Sign a Second Addendum to a Memorandum of Understanding with Bozeman School District 7 for the Development and Use of Additional Facilities at the Bozeman Sports Park

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND: The City of Bozeman is partnering with Bozeman School District 7 to construct an artificial turf athletic field (a.k.a. Field 13) at the Bozeman Sports Park, including the development of a 119 space parking lot, along with related site plan improvements including a mid-block crossing along Oak St. and pedestrian pathways to connect to the northern portion of the Sports Park.

In exchange for the District's financial contribution, the City agrees to allow priority use of the field. Once completed, the City will be responsible for costs of maintaining the turf field and related infrastructure. The School District will be responsible for winter snow removal from the parking lot and winter maintenance of the mid-block crossing.

On December 10, 2024 the City Commission approved a Memorandum of Understanding (MOU) to establish the roles and responsibilities for both parties. A first addendum was approved administratively on July 28, 2025 to authorize a limited scope of services to allow coordination with concurrent construction of Field 7. This addendum approves the final site plan and financing for the project. A subsequent addendum will be necessary to address use and maintenance.

The mid-block crossing portion of the project is complete with the signal activated. A construction schedule for the parking lot and installation of the turf field will be developed following contract approval scheduled before the City Commission on December 16th. With groundbreaking not likely to

occur until spring of 2026, every effort will be made to have both the parking lot and the turf field available for use by the fall of 2026.

This agreement has been reviewed by the Legal Department and found to be acceptable in meeting the City's specifications and standards.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As directed by the City Commission.

FISCAL EFFECTS: Bozeman School District 7 has agreed to fund the project up to \$3,000,000, with the City providing an additional \$426,475 as described in Exhibit D.

Attachments:

[Memorandum of Understanding - Bozeman Sports Park School District Project - Amendment 2.pdf](#)

Report compiled on: December 9, 2025