

Memorandum

REPORT TO: City Commission

FROM: Nicholas Ross, Director of Transportation and Engineering

SUBJECT: Authorize the City Manager to Sign an Amendment 1 with Sanbell for the Extension of the Transportation Engineering Term Contract

MEETING DATE: December 3, 2024

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign Amendment #1 with Sanbell for the Extension of the Transportation Engineering Term Contract.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: Sanbell, formerly Sanderson Stewart, was selected in 2023 for a Transportation Engineering term contract through a competitive procurement led by the Department of Transportation and Engineering. The Department issues Task Orders for individual project efforts under this contract, which is used for traffic analysis and design. Amendment No. 1 to the original Professional Services Agreement will extend this contract through 2025.

UNRESOLVED ISSUES: None

ALTERNATIVES: None identified or recommended.

FISCAL EFFECTS: This Amendment does not appropriate any funding. Task Orders issued through this extension will be funded through approved items in the 2025 Biennium Budget.

Attachments:

[Amendment 1 - Transportation Engineering Term Contract - Extension.docx](#)

Report compiled on: November 14, 2024