

Memorandum

REPORT TO: City Commission

FROM: Kellen Gamradt, Engineer II
Shawn Kohtz, City Engineer

SUBJECT: Authorize City Manager to Sign Amendment 2 to the Professional Services Agreement with DOWL, LLC for Bidding and Construction Phases of the Riverside Lift Station and Force Main Project

MEETING DATE: February 4, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize City Manager to Sign Amendment 2 to the Professional Services Agreement with DOWL, LLC for Bidding and Construction Phases of the Riverside Lift Station and Force Main Project

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: Attached is a copy of Amendment 2 to the Professional Services Agreement with DOWL, LLC for the Riverside Lift Station and Force Main Project. The document is in the City's standard format.

The original professional services agreement and amendment 1 included, predesign and design of the Riverside Lift Station and Force Main. These items have been completed. The proposed amendment will include bidding and construction phases of the project.

This work is pursuant to the annexation agreement with the Riverside Community. That agreement stipulated that the City would complete the installation of a new lift station and force main to convey wastewater from the subdivision to the water reclamation facility, and that those cost would be reimbursed through the establishment of a Special Improvement District.

UNRESOLVED ISSUES: The City is in the process of negotiating right-of way permitting with the Montana Department of Transportation for the proposed routing of the new force main. This permitting must be finalized before project award.

ALTERNATIVES: As Suggested by the Commission

FISCAL EFFECTS: Funding has been appropriated in the FY24 and FY25 budget as project WW133 for a total amount of \$3,020,000 and paid for from the Wastewater Fund (WW133). All project expenditures will be reimbursed by the Riverside

Subdivision property owners through Special Improvement District 789 per the Riverside Annexation Agreement.

Attachments:

[Professional Services Agreement with DOWL.pdf](#)

[Professional Services Agreement Amendment 2 - Riverside.pdf](#)

Report compiled on: January 23, 2025