

Memorandum

REPORT TO: City Commission

FROM: Sam Bearzi, Fleet Manager
Nicholas Ross, Director of Transportation and Engineering

SUBJECT: Authorize City Manager to Sign a First Amendment to Professional Services Agreement with Samsara for Automatic Vehicle Location Services

MEETING DATE: July 14, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize City Manager to Sign the First Amendment to Professional Services Agreement with Samsara for Automatic Vehicle Location Services

STRATEGIC PLAN: 7.4 Performance Metrics: Utilize key performance and cost measures to monitor, track and improve the planning and delivery of City programs and services, and promote greater accountability, effectiveness and efficiency. Learn from those outside city government and measure specific tasks for performance.

BACKGROUND: The City is currently one year in to a 5-year Professional Services Agreement (PSA) for Automatic Vehicle Location Services (AVL) with Samsara authorized by the City Commission on June 10, 2025 . This service provides operational data and real time tracking for City departments to verify and appropriately respond to provide their services. This platform also provides vehicle telemetric data to our Vehicle Maintenance team to help prevent breakdowns and be informed of real time vehicle status regardless of vehicle location. We currently have 127 vehicles and equipment in the platform, some with dash cameras, and will be expanding our scope to encompass new fleet additions for FY27, dash camera deployments, and our Fire Department apparatus.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: Total expenditures are expected to be \$295.68 per vehicle, \$147.84 per piece of equipment, \$381.00 for rear facing cameras, and \$295.68 per forward facing dash camera on a per year for a total addition of \$10,417.20 per year for 4 years in addition to the existing contract. Total cost of \$54,473.52 per year through FY31. Costs have been budgeted by Division and approved in the FY27-28 Biennium Budget.

Attachments:

[First Amendment to the PSA for Samsara AVL Services](#)

[Exhibit D - FY27 Additions & Pricing](#)

[Exhibit E - Pilot Contract Consolidation](#)

[PSA for Samsara AVL Services](#)

Report compiled on: June 30, 2026