

Memorandum

REPORT TO: City Commission

FROM: Nicholas Ross, Director of Transportation and Engineering
Melissa Hodnett, Finance Director

SUBJECT: Resolution Amending the Fee Schedule for Permits Reviewed and Approved by the Department of Transportation and Engineering

MEETING DATE: August 18, 2026

AGENDA ITEM TYPE: Finance

RECOMMENDATION: **Consider the Motion:** *I move to adopt the resolution amending the fee schedule for permits reviewed and approved by the Department of Transportation and Engineering.*

STRATEGIC PLAN: 7.5. Funding and Delivery of City Services: Use equitable and sustainable sources of funding for appropriate City services, and deliver them in a lean and efficient manner.

BACKGROUND: Under the resolution, fees for the review and approval of permits issued by the Department of Transportation and Engineering will be increased.

The intent of the increases is to maintain cost recovery.

The public hearing for this resolution was adequately noticed on Saturday August 8th and 15th.

The proposed Transportation & Engineering Fee Schedule is attached for review.

UNRESOLVED ISSUES: None

ALTERNATIVES: The proposed increases are consistent with the 2027 Biennium Adopted Budget. Changes to the rates proposed in this resolution will likely require budget amendments.

FISCAL EFFECTS: The proposed increases are intended to improve the cost recovery rate of the Transportation and Engineering Department.

Attachments:

[8.18.26 Transportation Fees_Resolution_FINAL.docx](#)
[FY27 Transportation & Engineering Fee Schedule.pdf](#)

Report compiled on: August 6, 2026