

# Memorandum

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| <b>REPORT TO:</b>         | Community Development Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>FROM:</b>              | Takami Clark, Communications & Engagement Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>SUBJECT:</b>           | Engagement Framework Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>MEETING DATE:</b>      | June 15, 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>AGENDA ITEM TYPE:</b>  | Citizen Advisory Board/Commission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>RECOMMENDATION:</b>    | Listen to presentation, ask questions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>STRATEGIC PLAN:</b>    | 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>BACKGROUND:</b>        | <p>In 2023, the Montana State Legislature passed the Montana Land Use Planning Act (MLUPA), which overhauled laws around land use that apply to cities of a certain size. MLUPA defined the level of public participation that is required when cities adopt, amend, or update their land use plan or associated regulations and plans. It requires cities to provide “continuous public participation” and to adopt a public participation plan that demonstrates the City’s compliance with these requirements.</p> <p>The City of Bozeman adopted an <a href="#">Engagement Framework</a> in 2021 to guide how City staff, leadership, and the community can contribute to decision-making processes in our city. After five years of implementing this framework and the Engage Bozeman hub for engagement projects, it is an opportune time to update the City’s engagement framework to reflect both lessons learned and new statutory requirements stemming from MLUPA.</p> <p>The <a href="#">Community Engagement Plan</a> for the <a href="#">Engagement Framework Update</a> lists the Community Development Board as a key partner. This presentation seeks to gain feedback on what board members want to see in an updated draft, how they feel the city could improve in responding to public comment and showing residents that feedback was considered, and what improvements need to be made to overall communications and engagement processes.</p> |
| <b>UNRESOLVED ISSUES:</b> | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>ALTERNATIVES:</b>      | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>FISCAL EFFECTS:</b>    | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

Report compiled on: May 26, 2026