

# Memorandum

**REPORT TO:** Gallatin Valley MPO - Transportation Technical Advisory Committee

**FROM:** Jeff Butts, MPO Manager

**SUBJECT:** Election of Chair and Vice Chair

**MEETING DATE:** January 14, 2026

**AGENDA ITEM TYPE:** Administration

**RECOMMENDATION:** **Consider the motion:** *I move to elect [Name] to serve as Chair and [Name] to serve as Vice Chair.*

**STRATEGIC PLAN:** 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

**BACKGROUND:** In accordance with the Transportation Technical Advisory Committee (TTAC) Bylaws, officers are elected at the first scheduled meeting of the calendar year by a quorum of the TTAC membership present at a duly called meeting. Officers serve a one-year term or until a successor is elected.

Positions to be filled include the Chair and Vice Chair. The Chair presides over TTAC meetings, and may call special meetings as needed. The Vice Chair serves in the absence of the Chair.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** As suggested by the committee.

**FISCAL EFFECTS:** None.

Report compiled on: December 29, 2025