

Memorandum

REPORT TO: City Commission

FROM: Miranda Johnson, Court Administrator
Karolina Tierney, Chief Municipal Court Judge

SUBJECT: Authorize Judge Karolina Tierney to Sign the Neumo Schedule A Scope of Services

MEETING DATE: August 18, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize Judge Karolina Tierney to sign the Neumo Schedule A- Scope of Services.

STRATEGIC PLAN: 3.1 Public Safety: Support high quality public safety programs, emergency preparedness, facilities, and leadership.

BACKGROUND: The Master Service Agreement with Full Court was entered into in 2007 and is still valid. Since that time, Neumo was acquired by Full Court, and the new services offered by Neumo are reflected in the attached Scope of Services. These services will allow the citations issued to be digitally imported from the police system, Central Square, into the Full Court System. This will streamline the citation entry process.

UNRESOLVED ISSUES: There are no unresolved issues.

ALTERNATIVES: The current process is outdated. The only alternative is to hand enter all citations.

FISCAL EFFECTS: This has been approved in the FY27 budget. There will be no additional fiscal effects.

Attachments:

[Neumo Schedule A-Scope of Services.pdf](#)

[Full Court Master Services Agreement.pdf](#)

Report compiled on: July 29, 2026