

Memorandum

REPORT TO: City Commission

FROM: Addi Jadin, Park Planning and Development Manager
Mitch Overton, Director of Parks and Recreation
Chuck Winn, Assistant City Manager

SUBJECT: Authorize the City Manager to Sign Professional Services Agreement with Sanderson Stewart for Landscape and Civil Engineering Design at Westlake Park

MEETING DATE: December 22, 2020

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign Professional Services Agreement with Sanderson Stewart for Landscape and Civil Engineering Design at Westlake Park

STRATEGIC PLAN: 3.4 Active Recreation: Facilitate and promote recreational opportunities and active health programs and facilities.

BACKGROUND: The City Commission approved a request from Gallatin Valley BMX and Southwest Montana BMX for cash-in-lieu of parkland funding for improvements in Westlake Park on December 8, 2020. The improvements require landscape and civil engineering design services and submittal of an application to the Community Development Department and other related permitting.

The Professional Services Agreement authorizes Sanderson Stewart to commence work as described in Attachment A: Proposal and Scope of Services

UNRESOLVED ISSUES: N/A

ALTERNATIVES: Per the City Commission.

FISCAL EFFECTS: Funding for the PSA was authorized via Resolution 5238 which approved the allocation of cash-in-lieu of parkland dedication funds for improvements to Westlake Parks.

Attachments:

[PSA.Sanderson Stewart.2020WestlakeCILP.docx](#)

[PSA.Sanderson Stewart.2020WestlakeCILP-](#)

[AttachmentA.docx.pdf](#)

Report compiled on: December 10, 2020