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Memorandum

REPORT TO: City Commission

FROM: Brian Heaston, Senior Engineer
Shawn Kohtz, Director of Utilities

SUBJECT: Authorize the City Manager to Sign Task Order 1 of the Professional Services Master Task Order Agreement with the Firm of HDR Engineering, Inc. Providing for East Gallatin River Water Quality Sampling and Analysis

MEETING DATE: June 17, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign Task Order No. 1 of the Professional Services Master Task Order Agreement with the Firm of HDR Engineering, Inc. Providing for East Gallatin River Water Quality Sampling and Analysis.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: HDR Engineering provides professional engineering services on an on-call basis for the Water Reclamation Facility (WRF) under a master task order professional services agreement entered into on June 3, 2025. Task Order 1, attached, provides for engineering services to perform water quality sampling and analysis for the East Gallatin River.

Water quality data collected under Task Order 1 will be used to support the City's discharge permit renewal discussions with Montana DEQ. A large water quality dataset has been collected for the river by the City since 2014. The City plans on utilizing these data to derive protective, scientifically defensible, and achievable nutrient water quality criteria for the East Gallatin River.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: The negotiated fee for Task Order 1 totals $64,018.50. Funding for this task order is provided in FY26 through capital improvement plan project WW112 at the amount of $66,200. Adequate budget exists to complete the negotiated work.

Attachments:
TO 1 - 2025 East Gallatin River Monitoring.pdf

Report compiled on: June 3, 2025