

Memorandum

REPORT TO: City Commission

FROM: Ellie Staley, DBP Executive Director

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with the Downtown Bozeman Partnership for the Administration of the Downtown Urban Renewal District for Fiscal Year 2026

MEETING DATE: June 3, 2025

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize the City Manager to Sign a Professional Services Agreement with the Downtown Bozeman Partnership for the Administration of the Downtown Urban Renewal District for Fiscal Year 2026

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND: The City annually contracts the Downtown Bozeman Partnership to administer the Downtown Urban Renewal District.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by Commission.

FISCAL EFFECTS: As specified in its annual work plan and budget, the Downtown URD pays a fee to the Downtown Partnership to cover the administrative costs of managing the district and implementing the annual work plan. The FY2026 Downtown URD work plan and budget was unanimously approved by the board on April 15, 2025 and presented to and approved by the City Commission on May 6, 2025.

Attachments:

[DBP-COB PSA for Management of URD District--FY2026.pdf](#)

Report compiled on: May 13, 2025