

Memorandum

REPORT TO: City Commission

FROM: Jesse DiTommaso, Deputy City Clerk
Mike Maas, City Clerk

SUBJECT: Appointments to the Bozeman Historic Preservation Advisory Board (BHPAB)

MEETING DATE: February 2, 2021

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: I move to appoint two members to the Bozeman Historic Preservation Advisory Board to the professional designation positions with terms expiring June 30, 2022 and two members to the at-large positions with terms expiring June 30, 2022.

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: The Bozeman Historic Preservation Advisory Board was created under [Chapter 2, Article 5, and Division 6](#) of the Bozeman Municipal Code. This chapter is designed as a measure to establish a local historic preservation program designed to promote the preservation of historic and prehistoric sites, structures, objects, buildings, and historic districts by addressing historic preservation issues at the local level and integrating them into local, state, and federal planning and decision-making processes. The historic preservation program includes identification, evaluation, and protection of historic resources within the city (Ordinance No. 1180, Section 2, 1985). The Bozeman Historic Preservation Advisory Board shall serve in an advisory capacity to the City Commission, Planning Board, Zoning Commission, and other staff members or boards seeking advice on historic preservation issues (Ordinance No. 1454, Section 2, 1998; Ordinance No. 1180, Section 3, 1985). Members are appointed to staggered two-year terms comprised of up to seven members per [Ordinance 1927](#) via any combination of the following:

1. At least three members shall meet the Secretary of the Interior's Professional Qualification Standards in the disciplines of history, planning, archaeology, architecture, architectural history, historic archaeology, or other historic preservation-related disciplines such as cultural geography or cultural anthropology.
2. At least one member shall be an architect holding state or NCARB registration. Retired professionals shall be given consideration equal to that of practicing professionals. Residency within the city shall not be a prerequisite for membership as a professional representative.

3. At least one member shall live in or own property in a Bozeman historic district, on file at the city planning office. A member may be chosen from a locally or nationally designed district.
4. At least four members shall be at-large representatives who reside or own property within the city limits.

This board currently has five vacancies. The City Clerk's Office has received four applications, with their relevant qualifications indicated below:

1. Two Professional Designation Positions with terms expiring June 30, 2022 | **Qualifies C. Holling and S. Donnelly**
2. Two At-Large Positions with terms expiring June 30, 2022 | **Qualifies L. Semones and L. Arthun**

Commissioner Michael Wallner is the City Commission liaison for this board. Bozeman Historic Preservation Advisory Board appointments are Commission appointments.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: None.

Attachments:

[07-02-20 CAB Application - S. Donnelly, Professional Designation.pdf](#)

[08-04-20 CAB Application - L. Arthun.pdf](#)

[10-23-20 CAB Application - L. Semones.pdf](#)

[06-15-20 CAB Application - C. Holling, Professional Designation, reapplication.pdf](#)

Report compiled on: January 26, 2021