

Memorandum

REPORT TO: City Commission

FROM: Luke Kline, Parks and Recreation Contracts Coordinator
Mitch Overton, Parks and Recreation Department Director
Chuck Winn, Assistant City Manager

SUBJECT: Authorize the City Manager to Sign a First Amendment to the Professional Services Agreement with Clean Slate Group, LLC. for Snow Removal and Maintenance Services in the Parks and Trails District

MEETING DATE: November 1, 2022

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a First Amendment to the Professional Services Agreement with Clean Slate Group, LLC. for Snow Removal and Maintenance Services in the Parks and Trails District.

STRATEGIC PLAN: 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

BACKGROUND:

On June 1, 2020, the Bozeman City Commission approved Resolution 5180 creating the Bozeman Parks and Trails Special District (District). To accomplish the District objectives the City has developed a multi-year District implementation plan designed to achieve steady calculated increases in level of service standards and sustainable maintenance practices in all City Parks. Beginning July 1, 2020 City's Parks and Recreation Department assumed full responsibility for all of the District's designated park properties including the addition of 235 acres of park land located within subdivision parks previously maintained by home owners/community associations.

In September 2021, the Parks and Recreation Department conducted a request for proposals process to acquire professional services required to complete snow removal and additional maintenance services on parks in the District. After careful evaluation and review, Clean Slate Group, LLC. was determined to be a qualified, responsive and responsible vendor for Parks and Trails District Snow Removal Services contract.

On November 16, 2021, the City entered into the Agreement with Clean Slate Group, LLC. The Agreement is effective for one year after the date of

execution with the option to extend the agreement an additional year upon mutual agreement. Clean Slate Group, LLC. has demonstrated the ability to provide comprehensive snow removal maintenance services for the City's Parks and Trails District and will continue complete the services as defined and described in Attachment B: PSA Clean Slate Group, LLC. Snow Removal Services.

The Attachment A PSA Amendment 1 Clean Slate Group, LLC. Snow Removal Services will extended the Agreement for an additional one (1) year period and shall terminate on November 16, 2023. In no case, however, may this agreement run longer than five (5) years from the original effective date.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: Funding is currently allocated for this maintenance within the FY23 and FY24 budget in the Parks and Trails District Maintenance Fund account.

Attachments:

[Attachment A PSA Amendment 1 Clean Slate Group LLC. Snow Removal Services.pdf](#)

[Attachment B PSA Clean Slate Group, LLC. Snow Removal Services.pdf](#)

Report compiled on: October 18, 2022