

# Memorandum

**REPORT TO:** City Commission

**FROM:** Shawn Kohtz, Utilities Director

**SUBJECT:** Memorandum of Understanding with Gallatin County, Grease Interceptor and Wastewater Dump Station for Food Truck and RV Waste

**MEETING DATE:** September 23, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to sign Memorandum of Understanding with Gallatin County for a food truck and RV waste dump site.

**STRATEGIC PLAN:** 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

**BACKGROUND:** The Gallatin City-County Health Department reached out noting ongoing issues with disposal of food truck waste. There currently is not a designated location for discharge of grease-laden waste from food trucks into the City's sanitary sewer system. The health department has indicated cases of waste being dumped directly onto ground surfaces, which is illegal waste dumping. Other instances of dumping grease laden wastes into sanitary sewer services without treatment for grease are also occurring. Further, payment for this sanitary sewer collection and treatment service for illegal dumping is not being captured.

To correct this issue and provide a legal location for food truck waste dumping, County and City staff worked together to determine a location to create a waste dump site and facilities. Per the attached MOU, the County will provide the dump site on the Fairgrounds property adjacent to E. Tamarack Street. The City would provide the design, construction oversight, and funds for the facility. The County would pay for and install the per-use charging station.

The facility would simultaneously provide a separate sewer connection for RV waste dumping at the same location.

The City would charge standard sewer billing rates to the County for the sewer connections. The County would charge per-use fees to users to recover their costs for City sewer service billing as well as maintenance and operation of the dump station.

Capital funds for the project were approved in the fiscal year 2026 budget

per capital improvement plan project code WW148.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As suggested by the City Commission

**FISCAL EFFECTS:** The fiscal year 2026 budget includes \$86,000 from the Wastewater Fund to fund the food truck and RV dump site; the capital improvements plan (CIP) description is project code WW148 – Food Truck and RV Dump Site Joint Project with Gallatin County.

Attachments:

[Interceptor-dump station MOU 081425](#)

Report compiled on: September 8, 2025