

Memorandum

REPORT TO: City Commission

FROM: Jamie Grabinski, Procurement Coordinator
Brian Guyer, Community Housing Program Manager
Aaron Funk, Controller
Melissa Hodnett, Finance Director

SUBJECT: Authorize the Mayor to Approve the CDBG Program Year 3 Annual Action Plan and Sign the Program Year 3 Allocation.

MEETING DATE: August 4, 2026

AGENDA ITEM TYPE: Grant

RECOMMENDATION: **This item was noticed for a 6 p.m. public hearing; if necessary, the meeting will recess until 6 p.m. if previous business concludes prior.**

Consider the Motion: *Authorize the Mayor to Approve the CDBG Program Year 3 Annual Action Plan and Sign the Program Year 3 Allocation.*

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND: On August 6th, 2024, the City of Bozeman approved and adopted the Community Development Block Grant (CDBG) Consolidated Plan as a new entitlement community with U.S. Housing and Urban Development (HUD). Now, in its third program year, the City is on its way to completing its first CDBG funded project with Family Promise to add a water line to increase its capacity for transitional housing units. CDBG entitlement funding receives an annual allocation for communities to plan and develop meaningful projects that help very low, low and moderate income families, homeless and transitional housing needs, publicly owned community spaces, essential public services, and public infrastructure that assists very low, low and moderate income families. In program year 3, City of Bozeman staff intend to develop programs that align with the adopted Consolidated Plan to utilize the CDBG funding for meaningful investments in our community.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by Commission.

FISCAL EFFECTS: Total expenditures are expected to be \$355,712 based upon our formula

allocation. Expenditures will be made in the Community Housing grant fund and the budget was included in the biennium budget.

Attachments:

[424B Draft.pdf](#)

[Non State Certifications.pdf](#)

[CDBG Annual Action Plan Program Year 3.pdf](#)

[SF424.pdf](#)

Report compiled on: July 13, 2026