

# Memorandum

**REPORT TO:** City Commission

**FROM:** Kellen Gamradt, Engineer II  
Shawn Kohtz, City Engineer

**SUBJECT:** Authorize the City Manager to Sign a Memorandum of Agreement with the Montana Department of Transportation for the Riverside Sewer Force Main Project

**MEETING DATE:** February 4, 2025

**AGENDA ITEM TYPE:** Agreement - Legal

**RECOMMENDATION:** Authorize the City Manager to Sign a Memorandum of Agreement with the Montana Department of Transportation for the Riverside Sewer Force Main Project

**STRATEGIC PLAN:** 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

**BACKGROUND:** The City has designed a sewer force main to reroute wastewater from annexed properties of the Riverside Community to the City's Water Reclamation Facility. The proposed force main alignment is within the Montana Department of Transportation's (MDT's) right-of-way. As a condition of approval for an encroachment permit for this utility, MDT has required the City to sign a memorandum of agreement to clarify design, construction, and maintenance responsibilities related to this project.

**UNRESOLVED ISSUES:** The City is in the process of negotiating a separate contractor's agreement with the Montana Department of Transportation for the proposed routing of the new force main. This agreement must be finalized before project award.

**ALTERNATIVES:** As suggested by the Commission

**FISCAL EFFECTS:** None

Attachments:

[CityMaintenance MOA-watermain-Bozeman-Springhill-Sewermain-final.pdf](#)

Report compiled on: January 23, 2025