

Memorandum

REPORT TO: City Commission

FROM: Brian Heaston, Engineer III
Shawn Kohtz, Director of Utilities

SUBJECT: Authorize the City Manager to Sign Amendment 2 to the Professional Services Agreement with HDR Engineering, Inc., for the Water Reclamation Facility Phase 1 Base Hydraulic Capacity Upgrade Project

MEETING DATE: May 5, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign Amendment 2 to the Professional Services Agreement with HDR Engineering, Inc., for the Water Reclamation Facility Phase 1 Base Hydraulic Capacity Upgrade Project

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: On June 18, 2024, the City Commission authorized the [original professional services agreement](#) (PSA) with HDR Engineering for the WRF Phase 1 Base Hydraulic Capacity Upgrade Project. The original PSA focused on the pre-design phase of engineering services. [Amendment 1](#) to the original PSA was authorized by City Commission on July 22, 2025, providing for preliminary design, final design, and bidding phase services for project alternatives selected upon conclusion of the pre-design phase. Attached to this memo is Amendment 2, which provides additional engineering design services for unforeseen elements of the project that were identified as issues during the preliminary design phase work that require improvements to reduce operational risks and improve process optimization capabilities.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: The negotiated cost for Amendment 2 is \$73,520, increasing total preliminary design, final design and bidding phase services costs to \$1,003,520. Project budget is provided through the capital improvement plan project WW129, which has a current available unobligated balance of \$9,980,300. Adequate funding exists to cover negotiated costs for Amendment 2.

Attachments:

Amendment No. 2 - WRF Ph1 Upgrades Project.pdf

Report compiled on: April 23, 2026