

Memorandum

REPORT TO: Bozeman Historic Preservation Advisory Board

FROM: Sarah Rosenberg, Associate Planner/Historic Preservation Officer
Rebecca Harbage, Deputy Director of Community Development
Erin George, Director of Community Development

SUBJECT: Historic Preservation Project Update - Local Landmark Program and NCOD Design Guidelines

MEETING DATE: January 21, 2026

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: NA

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: The Community Development Department is in the process of two projects centered on the historic preservation program. The first, ***the Local Landmark Project***, focuses on amending sections of the Bozeman Municipal Code related to historic preservation and creating a new Local Landmark nomination process. The Phase 1 Report, which was adopted by City Commission in May 2025, included recommendations for these code changes informed by research and public engagement. Phase 2 of the project is now underway to draft the revised code, which will be shared in portions by topic with HPAB for discussion and input.

The second project underway includes updating the ***Bozeman Guidelines for Historic Preservation and the Neighborhood Conservation Overlay District ("NCOD Design Guidelines")***. These guidelines were originally adopted in 2006 and had a minor update in 2015. This project will update the guidelines to align with current best practices in historic preservation, respond to community goals and values, and support the ongoing Local Landmark Project. The Community Development Department hired the Lakota Group to complete this work. The Lakota Group was selected as the best qualified firm following a competitive procurement process. Lakota's project team includes highly qualified historic preservation, architecture, and planning professionals and they have completed similar historic design guideline updates for many other municipalities around the country. This contract was approved by City Commission on October 28, 2025.

Staff will provide an update on both of these projects and an overview of the

anticipated upcoming schedule.

UNRESOLVED ISSUES: None

ALTERNATIVES: NA

FISCAL EFFECTS: Funds for both of these projects are included in the FY25-FY26 budget.

Report compiled on: January 13, 2026