

Memorandum

REPORT TO: City Commission

FROM: Shawn Kohtz, Utilities Director
Russ Smith, Stormwater Project Coordinator

SUBJECT: Notice of Award and Construction Agreement with CK May Excavation for the Construction of Manley Ditch

MEETING DATE: February 25, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a Notice of Award and Agreement with CK May to construct Manley Ditch

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: The Manley Ditch Rehabilitation (Project) includes restoring a historical ditch that conveyed stormwater from a 58-acre drainage basin to the Cherry Creek Fishing Access. Due to inadequate past management, the ditch is degraded and, in some cases, non-existent. A functioning stormwater conveyance channel is critical to mitigating flooding and property damage.

City staff has coordinated with stakeholders to acquire necessary easements and permissions to complete the work and maintain the ditch indefinitely. The Project's permitting and design stage is complete. On January 9th, 2025 the City Clerk opened 9 construction bids. CK May Excavation submitted the low bid. The following documents require the City Manager's signature before commencing construction of the Project.

- Notice of Award to CK May Excavation for Manley Ditch Rehabilitation
- Construction Agreement with CK May Excavation for Manley Ditch Rehabilitation

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the City Commission

FISCAL EFFECTS: The project design was budgeted and completed over the last several years. The Commission approved the Manley Ditch Rehabilitation Project construction phase with the FY25 Budget and CIP (STDM02). The

construction contract amount is \$471,732.00 and is within the approved budget.

Attachments:

[Notice of Award to CK May Excavation for Manley Ditch Rehabilitation.pdf](#)

[Construction Agreement with CK May Excavation for Manley Ditch Rehabilitation .pdf](#)

Report compiled on: February 14, 2025