

Memorandum

REPORT TO: City Commission

FROM: Addi Jadin, Park Planning and Development Manager
Mitch Overton, Director of Parks and Recreation

SUBJECT: Authorize the City Manager to Sign the Notice of Award for Construction of Bozeman Sports Park Phase 2 (PTD29), to Williams Civil Construction, Inc., in the Amount of \$1,723,664.50, and Final Contract Documents Once Received

MEETING DATE: December 16, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign the Notice of Award for Construction of Bozeman Sports Park Phase 2 (PTD29), to Williams Civil Construction, Inc., in the Amount of \$1,723,664.50, and Final Contract Documents Once Received

STRATEGIC PLAN: 3.4 Active Recreation: Facilitate and promote recreational opportunities and active health programs and facilities.

BACKGROUND: The City of Bozeman is partnering with Bozeman School District 7 to construct an artificial turf athletic field, a 119-space parking lot, an related site plan improvements at the south end of Bozeman Sports Park along Oak Street. On December 10, 2024 the City Commission approved a Memorandum of Understanding (MOU) to establish the roles and responsibilities for both parties. A first addendum was approved administratively on July 28, 2025 to authorize a limited scope of services to allow coordination with concurrent construction of Field 7. This notice of award for construction of the civil elements of the project is contingent on Commission approval of a second addendum on the December 16, 2025 agenda approving the final site plan and financing for the project. A subsequent addendum will be necessary to address field use and maintenance.

After a successful bidding process and at the recommendation of the project engineer (attached), the City aims to move forward with a construction contract with Williams Civil Construction, Inc. The City is also partnering with the Bozeman Sports Park Foundation on construction of an artificial turf field in Phase 1 of Bozeman Sports Park (Field 7). The perimeter asphalt pathway and fencing for Field 7 is to be included in the Williams Contract. The total contract amount reflects these items pertaining to Field 7.

The field construction will be completed under a separate contract with Field Turf.

UNRESOLVED ISSUES: NA

ALTERNATIVES: Per Commission

FISCAL EFFECTS: Bozeman School District 7 has agreed to fund the Phase 2 project up to \$3,000,000, with the City providing an additional \$426,475. The funding agreement with the Bozeman Sports Park Foundation outlines funding through the Parks and Trails District Fund with debt repayment over a five-year repayment period.

Attachments:

[NOTICE_OF_AWARD BZN Sports Park Phase 2.pdf](#)

[04_ADD_1_BID FORM 12.04.2025 \(1\).pdf](#)

[Recommendation of Award_2025-12-10.pdf](#)

[Drawings-Notice_of_Award-](#)

[Bozeman_Sports_Park_School_District_Project.pdf](#)

Report compiled on: December 8, 2025